

MAINE WATER UTILITIES ASSOCIATION

ANNUAL AWARDS

The Maine Water Utilities Association is pleased to recognize annually those members whose contributions enhance the association's mission and positively impact our profession throughout the State. Nominations are welcome at anytime throughout the year and must be received in our office no later than December 1 of the year in which the award is to be made. (Deadline for the Excellence in Operations Award is October 1 of the year prior to which the award is to be made.) To submit a nomination for one of these prestigious awards, please review the descriptions of awards attached and submit the appropriate application form by the deadline date to Maine Water Utilities Association, P.O. Box P, Waldoboro, Maine 04572.

<u>DESCRIPTION OF AWARDS</u>	<u>NOMINATION DUE DATE</u>
Excellence in Operations Award	October 1
Jeff Nixon Distinguished Service Award	December 1
Jim Doherty Excellence in Volunteerism Award	December 1
President's Award	December 1
Sid Anthony Award of Merit	December 1

APPLICATION FORMS FOR AWARDS

Application forms are found on the back of the award description; use additional page(s) as necessary. Please be sure to attach any supporting documents and return by the due date to MWUA, Attention: Executive Director, PO Box P, Waldoboro, ME 04572.

Maine Water Utilities Association (MWUA) is a non-profit membership organization, which was organized in 1925. The purpose of the association is to represent and support the mutual interests of the membership and to enhance public health, safety and welfare by advocating safe drinking water through the advancement of knowledge of the water works profession, the development and promotion of education, legislation, standards and policies and through an exchange of information and experience. For further information, please contact MWUA Executive Director, Jeffrey L. McNelly, by phone at 207-832-2263 or email: jmcnelly@mwua.org.

RULES GOVERNING THE ANNUAL MAINE WATER UTILITIES ASSOCIATION

EXCELLENCE IN OPERATIONS AWARD

The Excellence in Operations Award may be bestowed upon any public water system that conveys, distributes, or treats water for consumption by the general public. Three awards may be given, one per category. Categories are determined by population served by the system: less than 3300, equal to or greater than 3300 but less than 10,000, and equal to or greater than 10,000. The award is to recognize outstanding performance of a public water system where a team effort has contributed to excellence in the following areas:

- Consistent compliance with public health and environmental standards and regulations
- Mindfulness to system maintenance, infrastructure, and equipment
- Continuous improvements to the system's water quality
- Special efforts in the training and education of the utility's employees
- Significant efforts to educate the public about drinking water issues and their public water system
- Participating in new research to improve the quality of drinking water

Any member of MWUA can nominate a public water system for the award. The nomination must be presented in writing to the Executive Director of the Maine Water Utilities Association by October 1 of the year prior to which the award is to be made. A detailed statement for the basis of the nomination must accompany the nomination.

The Chair of the Selection Review Committee shall first screen all nominations for eligibility. He or she shall then send the nominations and supporting data of all eligible nominees to all members of the Selection Review Committee. After a review of the written nomination, a member of the selection review committee will visit the utility to have an opportunity to interview staff, review programs, and examine the facility for cleanliness and general housekeeping. The selection shall be by elimination, whereby a plurality of the committee members voting shall indicate a successful nominee.

The Selection Review Committee shall be composed of the following individuals:

- Current President of MWUA (Chair).
- Executive Director of MWUA.
- Chair, or designee, of the MWUA Program Committee.
- Chair, or designee, of the MWUA Education and Operations Committee.
- Chair, or designee, of the MWUA Legislative and Regulatory Affairs Committee.
- Chair, or designee, of the MWUA Public Awareness Committee.
- Chair, or designee, of the MWUA Water Resources Committee.
- A representative of the Maine Drinking Water Program.

Previous recipients of the award are not eligible for 5 years following receipt of the award. The award shall be a plaque or certificate signed by the President of the Maine Water Utilities Association. Presentation of the award shall be made at the annual Conference of the Maine Water Utilities Association by the recipient's supervisor(s), the Chair of the Selection Review Committee, or the Executive Director of the Maine Water Utilities Association.

The Maine Water Utilities Board of Directors must approve any changes to these rules.

**RULES GOVERNING THE
ANNUAL MAINE WATER UTILITIES ASSOCIATION**

JEFF NIXON DISTINGUISHED SERVICE AWARD

The Jeff Nixon Distinguished Service Award may be bestowed upon an eligible member of the Maine Water Utilities Association who has demonstrated, in the opinion of the Selection Review Committee, that he or she has provided two or more of the following:

1. A career of service to a Maine Water Utility.
2. A demonstrated dedication and commitment to the Maine Water Utilities Association over a period of ten years or more.
3. Outstanding contributions to the water works profession in Maine.

To be eligible for the Jeff Nixon Distinguished Service Award, the nominee must be a current or past Individual, Associate, Retired, or Honorary member of the Maine Water Utilities Association, or a current or past employee of the Maine Water Utilities Association. Previous recipients of this award are not eligible.

Nominations can be made by any member or employee of the Maine Water Utilities Association, or any trustee or governing board of a Maine water utility. Nominations must be presented in writing to the Executive Director of the Maine Water Utilities Association prior to December 1 of the year in which the award is to be made. Nominations shall be accompanied by a statement setting forth the reasons for the nomination.

The Chair of the Selection Review Committee shall first screen all nominations for eligibility. He or she shall then send the nominations and supporting data of all eligible nominees to all members of the Selection Review Committee prior to December 15. The selection shall be by elimination whereby a plurality of the Committee members voting shall indicate a successful nominee.

The Selection Review Committee shall be composed of the following individuals:

- Current President of MWUA (Chair).
- Executive Director of MWUA.
- Chair, or designee, of the MWUA Program Committee.
- Chair, or designee, of the MWUA Education and Operations Committee.
- Chair, or designee, of the MWUA Legislative and Regulatory Affairs Committee.
- Chair, or designee, of the MWUA Public Awareness Committee.
- Chair, or designee, of the MWUA Water Resources Committee.
- A representative of the Maine Drinking Water Program.

The award shall be a plaque or certificate signed by the President of the Maine Water Utilities Association and a gift certificate in the amount of \$100.00. Presentation of the award shall be made at the annual Conference of the Maine Water Utilities Association by the recipient's supervisor(s), the Chair of the Selection Review Committee, or the Executive Director of the Maine Water Utilities Association.

The Maine Water Utilities Board of Directors must approve any changes to these rules.

JEFF NIXON DISTINGUISHED SERVICE AWARD

APPLICATION FORM

Nominee: _____ Date: _____

Current Position: _____

1. In the space provided, or on a separate page, please describe the career of service the nominee has provided to a Maine water utility.

2. In the space provided, or on a separate page, please describe the demonstrated dedication and commitment the nominee gave to the Maine Water Utilities Association.

3. In the space provided, or on a separate page, please describe the outstanding contribution to water works profession in Maine.

Please attach any further supporting documents, resume, etc. and return to:
Maine Water Utilities Association, PO Box P, Waldoboro, ME 04572.
Nominations are due December 1.

**RULES GOVERNING THE
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JIM DOHERTY EXCELLENCE IN VOLUNTEERISM AWARD

The Jim Doherty Excellence in Volunteerism Award is given to a past or present employee of an **ASSOCIATE MEMBER** of the Maine Water Utilities Association who has demonstrated, in the opinion of the Selection Review Committee, that he or she has provided the following:

While volunteering time, materials, labor, equipment or expertise, this person provided an outstanding service, contribution or assistance to a Maine water utility, the utility's employees or staff or to the water works profession, going above and beyond their normal job requirements to simply provide a helping hand.

To be eligible for the Jim Doherty Excellence in Volunteerism Award, the nominee must be a past or present employee of an Associate Member of the Maine Water Utilities Association.

Nominations can be made by any member of the Maine Water Utilities Association, including the utility's trustees or employees. The nomination must be presented in writing to the Executive Director of the Maine Water Utilities Association prior to December 1 of the year in which the award is to be made. A detailed statement for the basis of the nomination must accompany the nomination.

The Chair of the Selection Review Committee shall first screen all nominations for eligibility. He or she shall then send the nominations and supporting data of all the eligible nominees to all members of the Selection Review Committee prior to December 15. The selection shall be by elimination, whereby a plurality of the committee members voting shall indicate a successful nominee.

The Selection Review Committee shall be composed of the following individuals:

- Current President of MWUA (Chair).
- Executive Director of MWUA.
- Chair, or designee, of the MWUA Program Committee.
- Chair, or designee, of the MWUA Education and Operations Committee.
- Chair, or designee, of the MWUA Legislative and Regulatory Affairs Committee.
- Chair, or designee, of the MWUA Public Awareness Committee.
- Chair, or designee, of the MWUA Water Resources Committee.
- A representative of the Maine Drinking Water Program.

Previous recipients of this award are not eligible for 5 years following receipt of the award. The award shall be a plaque or certificate signed by the President of the Maine Water Utilities Association and a gift certificate in the amount of \$100.00. Presentation of the Award shall be made at the annual conference of the Maine Water Utilities Association by the recipient's supervisor(s), Chair of the Selection Review Committee, or the Executive Director of the Maine Water Utilities Association.

The Maine Water Utilities Board of Directors must approve any changes to these rules.

JIM DOHERTY EXCELLENCE IN VOLUNTEERISM AWARD

APPLICATION FORM

Nominee: _____ Date: _____

Current Position: _____

1. In the space provided, or on a separate page, please describe what outstanding contribution(s) this nominee has provided to a Maine water utility, the utility's employees or staff, or to the water works profession in Maine.

2. In the space provided, or on a separate page, please list in detail examples where outstanding performance and excellence have prevailed. Please refer to award criteria.

3. In the space provided, or on a separate page, please describe the effect this Associate Member's contribution has had on the water works profession in Maine.

Please attach any further supporting documents, resume, etc. and return to:
Maine Water Utilities Association, PO Box P, Waldoboro, ME 04572.
Nominations are due December 1.

**RULES GOVERNING THE
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PRESIDENTS AWARD

The Presidents Award may be bestowed upon any individual or organization that has demonstrated an extraordinary dedication and commitment to the water works profession and to the Maine Water Utilities Association over the past year.

Nominations can be made by any member or employee of the Maine Water Utilities Association. Nominations must be presented in writing to the Executive Director of the Maine Water Utilities Association prior to December 1 of the year in which the award is to be made. Nominations shall be accompanied by a statement setting forth the reasons for the nomination.

The Selection Review Committee shall be composed of the following individuals:

- Current President of the MWUA (Chair).
- Executive Director of the MWUA.

The award shall be a plaque or certificate signed by the President of the Maine Water Utilities Association. Presentation of the award shall be made at the annual conference of the Maine Water Utilities Association by the President of the Maine Water Utilities Association.

The Maine Water Utilities Board of Directors must approve any changes to these rules.

PRESIDENTS AWARD

APPLICATION FORM

Nominee: _____ Date: _____

Current Position: _____

1. In the space provided, or on a separate page, please describe the contribution the nominee has provided to the Maine Water Utilities Association.

2. In the space provided, or on a separate page, please describe the contribution the nominee has made to the water works profession.

Please attach any further supporting documents, resume, etc. and return to:
Maine Water Utilities Association, PO Box P, Waldoboro, ME 04572.
Nominations are due December 1.

RULES GOVERNING THE ANNUAL MAINE WATER UTILITIES ASSOCIATION

SID ANTHONY AWARD OF MERIT

The Sid Anthony Award of Merit may be bestowed upon an eligible member of the Maine Water Utilities Association who has demonstrated, in the opinion of the Selection Review Committee, that he or she has provided one or more of the following:

1. Outstanding service to a Maine Water Utility.
2. Outstanding contribution or assistance to other water utility personnel.
3. Outstanding contribution to water works practice.

To be eligible for the Sid Anthony Award of Merit, the nominee must be currently employed by a member utility of the Maine Water Utilities Association, must hold a valid State of Maine Water Operators License, and must be able to attend the February meeting of the Maine Water Utilities Association. Previous recipients of this award and current officers of the Maine Water Utilities Association are not eligible for this award.

Nominations can be made by any member or employee of the Maine Water Utilities Association, or any trustee or governing board of a Maine water utility. Nominations must be presented in writing to the Executive Director of the Maine Water Utilities Association prior to December 1 of the year in which the award is to be made. Nominations shall be accompanied by a statement setting forth the reasons for the nomination.

The Chair of the Selection Review Committee shall first screen all nominations for eligibility. He or she shall then send the nominations and supporting data of all eligible nominees to all members of the Selection Review Committee prior to December 15. The selection shall be by elimination whereby a plurality of the Committee members voting shall indicate a successful nominee.

The Selection Review Committee shall be composed of the following individuals:

- Current President of MWUA (Chair).
- Executive Director of MWUA.
- Chair, or designee, of the MWUA Program Committee.
- Chair, or designee, of the MWUA Education and Operations Committee.
- Chair, or designee, of the MWUA Legislative and Regulatory Affairs Committee.
- Chair, or designee, of the MWUA Public Awareness Committee.
- Chair, or designee, of the MWUA Water Resources Committee.
- A representative of the Maine Drinking Water Program.

The award shall be a plaque or certificate signed by the President of the Maine Water Utilities Association and a gift certificate in the amount of \$100.00. Presentation of the award shall be made at the annual conference of the Maine Water Utilities Association by the recipient's supervisors, the Chair of the Selection Review Committee, or the Executive Director of the Maine Water Utilities Association.

The Maine Water Utilities Board of Directors must approve any changes to these rules.

SID ANTHONY AWARD OF MERIT

APPLICATION FORM

Nominee: _____ Date: _____

Current Position: _____

1. In the space provided, or on a separate page, please describe the outstanding service the nominee has provided to a Maine water utility.

2. In the space provided, or on a separate page, please describe the outstanding contribution or assistance the nominee gave to other water utility personnel.

3. In the space provided, or on a separate page, please describe the outstanding contribution to water works practice.

Please attach any further supporting documents, resume, etc. and return to:
Maine Water Utilities Association, PO Box P, Waldoboro, ME 04572.
Nominations are due December 1.